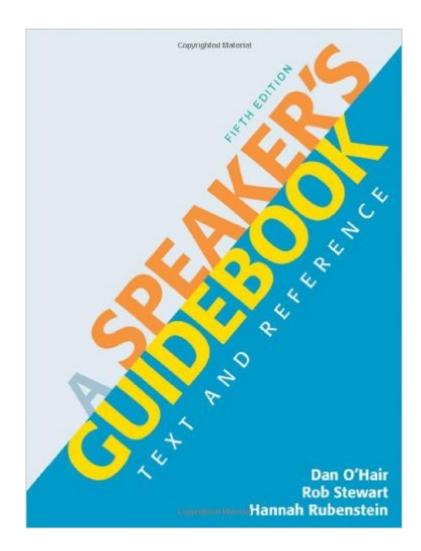
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# A Speaker's Guidebook: Text And Reference





### Synopsis

A Speakerâ <sup>™</sup>s Guidebook is the best resource in the classroom, on the job, and in the community. Praised for connecting with students who use and keep it year after year, this tabbed, comb-bound text covers all the topics typically taught in the introductory course and is the easiest-to-use public speaking text available. In every edition, hundreds of instructors have helped us focus on the fundamental challenges of the public speaking classroom. Improving on this tradition, the fifth edition does even more to address these challenges with stronger coverage of overcoming speech anxiety, organizing and outlining, and more. And as the realties of public speaking change, so does A Speakerâ <sup>™</sup>s Guidebook; the new edition also focuses on presentational speaking in a digital world â " from finding credible sources online to delivering presentations in a variety of mediated formats. Read the preface.

#### **Book Information**

Series: Speaker's Guidebook (Book 9780312642860) Plastic Comb: 576 pages Publisher: Bedford/St. Martin's; Fifth Edition edition (October 26, 2011) Language: English ISBN-10: 0312642865 ISBN-13: 978-0312642860 Product Dimensions: 6.9 x 1 x 8.9 inches Shipping Weight: 1 pounds Average Customer Review: 4.3 out of 5 stars Â See all reviews (63 customer reviews) Best Sellers Rank: #35,399 in Books (See Top 100 in Books) #48 in Books > Reference > Words, Language & Grammar > Public Speaking #58 in Books > Textbooks > Communication & Journalism > Communications #73 in Books > Reference > Words, Language & Grammar > Reference

#### **Customer Reviews**

I gave this guidebook five stars because it helped me with self confidence. I had bought the speaker's guidebook for my Speech class tin my first year of high school. I remember on my first day of college in my speech class I had to stand up and introduce myself to everyone and I was the shyest person in the class. When I started reading the speaker's guide almost every night about self confidence it did give me hope in myself to overcome the anxiety that I had while speaking in front of people. It is easy to read this guidebook and I understood it. The chapters are in segments, step

by step to giving a great speech. Over time you should be seeing results in yourself and progress you are making because of the guidebook and be comfortable. The guidebook is light and compared to a textbook it is small so it could fit in your book bag without breaking your back. Also the pricing wouldn't break your bank, at my school's bookstore it was more expensive there than here (in ). The book it self is very easy to read, it is in chapters. Mostly the chapters are about over coming fears of speaking in front of people, what help me the most is making eye contact and having confidence in myself. By the last speech I had to give, I noticed that I could get up and speak in front of the class without being nervous. This guidebook, guides you through all the steps to over come your fears. It is normal to be nervous, based on my experience this guidebook helped me with gain confidence and is cheaper than other guidebooks compared to it. If you are going into college for the first time and your professor recommends the book I give a two thumbs up of taking the time to read it and to see yourself grow through out time.

I was never big on my speech class. I took it as an elective, essentially a filler class, so I wasn't particularly excited for it. However, this book gets the job done as far as texts are concerned. The book is formatted in a very straightforward topical manner. It provides more than enough sample speeches to give a good understanding to the reader. Its main weakness is the comb binding, which is forever annoying. If you are a professor evaluating texts for your speech courses, I recommend this one.

I had to buy/rent this book for a Communications class. I really like the organization of the book, and I love having it as an e-version so that it makes my bag a little lighter, and keeps it easily available for when I might need to prepare speeches outside of this class.Great Buy, and I say it's worth it...

I felt that some of the ideas in the guidebook were so elementary that I really didn't need to buy the book at all. I knew all of the strategies and speaking traits that it told me, so I kind of just bought it because my teacher told me I had to. This could be good for someone who has never had a Speech class and is definitely not a public speaker.

Bought this for a college class, and everything I needed was right inside. Easy enough to follow and understand. Recommend.

the book is great.. it is very easy to read and just so full of great information, tips and advice.. i

definitely feel it is helping me to be a better speaker. it really breaks down all the things you dont normally think of.

I just received it in the mail so I haven't used it for my class yet but from the looks of it, it is very informational. It is a lot smaller than I expected and the plastic binding is nice! Each section is tabbed so I can tell it will be easy to get through. Overall I like it :)

It's a textbook. There's not much to the rating of it because if you need it for class, you're going to buy it anyway. Came in relatively good condition though. Can't say I'm disappointed. The book itself is just a little obvious in its material.

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